



Accessing Voice Mail

From Your Phone:

Press the Envelope Button

Passcode: _____

From any other Phone:

Press the Envelope Button

Enter: * plus your own
Mailbox Number

followed by another *

Passcode: _____

Dial Auto Attendant number
At the start of the Co. greeting . .

- Press * wait for message center
- Enter your mailbox number
- Press *
- followed by your Passcode

IF YOU HAVE A DID NUMBER:

Dial your own DID,

At the start of your

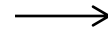
Press * (*tells system owner is calling*)

Enter your Passcode: _____



User Options (8)

8 for User Options



to change Greeting

9 to Exit

0 for an Operator